

TATA CANCER CARE FOUNDATION

Job Title: Sr. Manager _ IT Application	Grade: 4 A
Reporting To : Head IT	Location: Mumbai

About TCCF

The Tata Cancer Care Foundation (formerly known as Alamelu Charitable Foundation) has been set-up by Tata Trusts to implement the cancer care programme, based on the four pillars of **access, affordability, quality** and **awareness**. Since 2017, more than **20 facilities in six states- Andhra Pradesh, Assam, Jharkhand, Maharashtra, Uttar Pradesh and Karnataka** — have been developed and augmented through collaborations with state governments and like-minded organizations. TCCF runs a state-of-the-art Oncopathology Lab in Mumbai, which focuses on cancer diagnosis and upskilling pathologists. TCCF is committed to downstaging the impact of the disease by facilitating early detection by building **awareness, screening** and improving the quality of life of cancer patients and their families.

To know more visit:

www.tatacancercarefoundation.org

Brief Job Description

Sr. No.	Brief Job Description
1	Cordially engage with user functions to understand the software requirements and firm up a comprehensive BRD and SRS in a consultative approach.
2	Undertake vendor evaluation to identify the right technology, product from a strategic perspective and following the necessary approval and procurement process
3	Ensure complete adherence to the IT architecture guidelines while identifying the new technology/products including seamless integration with other applications, where applicable
4	Ensure all software applications have adequate security capabilities implemented and regularly upgraded
5	Maintain an enterprise-wide view to ensure IT projects deliver their total potential value and are woven into the overall business strategy and objectives.
6	Effective project management to ensure high quality and timely delivery of applications and components to the defined scope.
7	Ensuring a seamless integration of new and existing systems to eliminate potential problems and maintain data structure and integrity
8	Manage service providers to ensure high uptime and performance of the applications
9	Responsible for ensuring that the service issues (L3/L2/L1) are resolved within the defined timeframes

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Regd. Office: Adjacent to 33 KVA Substation, Alipiri to SV Zoo Park Road, Tirupati, Chittoor, Tirupati (Urban), Andhra Pradesh, India - 517501 | CIN: U85310AP2017NPL105898

(Formerly known as Alamelu Charitable Foundation)

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10	Pro-actively monitor overall applications health to ensure necessary actions are taken in time to minimize the performance or breakdown incidents.
11	Responsible for effective user access management to ensure strict adherence to the applications access policy guidelines
12	Identify MIS/reporting needs across functions; design, oversee development and maintain business intelligence & management reports.
13	Ensure that the necessary documents, pertaining to the delivered product/enhancements are verified and hosted in a common folder for transparent and easy retrieval
14	Ensure effective vendor management including timely payments and renewals.
15	Manage overall budgets and financials for application(s) areas. Plan for further budgets in advance in line with the organization's budgeting cycles.

Skills/ Competencies

1. Strong analytical, creative, problem-solving and critical thinking skills
2. Should be a detail-leader who can consistently provide valuable suggestions and solutions in areas of software development, use and maintenance
3. Building and managing teams to be a leader
4. Creating solutions that delivery maximum value to the organization
5. Integrating applications with other (existing/new) systems.

Knowledge:

1. IT solution design and Service Strategy Development.
2. Solution Build & Configure
3. Customer / End user Relationship Management
4. IT Infra and security standards
5. SDLC management including Agile expertise
6. IT Budget Management

Experience:

1. Overall 12-14 years of experience in the IT industry, covering delivery management of software projects, preferably in HIMS (Hospital Information Management System), Financial Management, SCM, HRMS, e2e ERP, Data/Analytics platform implementations involving complex integrations.
2. Experience in applications development using open source technologies is desirable.
3. Exposure to implementations in large Non-Profits will be an advantage.

4. Qualifications:

5. BE/B.Tech in Comp Science, E&C, IT, Digital Electronics, MCA (Software Development or Management Information Systems)